

# About the job

## **Make banking a Fifth Third better®**

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### **General Function**

Responsible for supporting all aspects of the EPMO's portfolio/program/project management governance practices including associated methodologies, tools, and reports. This role must coach and collaborate with key partners across the enterprise to promote awareness and adherence to the prescribed governance practices. This includes, but is not limited to, working independently and participating with team members to identify and recommend opportunities for improvement to the EPMO governance standards and processes.

Responsible and accountable for risk by openly exchanging ideas and opinions, elevating concerns, and personally following policies and procedures as defined. Accountable for always doing the right thing for customers and colleagues and ensures that actions and behaviors drive a positive customer experience. While operating within the Bank's risk appetite, achieves results by consistently identifying, assessing, managing, monitoring, and reporting risks of all types.

### **Essential Duties And Responsibilities**

- Develops and drives execution of the governance and reporting strategy for the EPMO, maintains inventory of active, recurring and backlog work, tracks progress and reports on status of governance and reporting work, maintains backlog of enhancements needed across all areas within governance and reporting scope.
- Leads the definition, implementation, communication, and maturation of the EPMO portfolio / program / project methodologies for the Bancorp ensuring alignment with and support of other governance processes, industry standards as well as applicable regulatory guidelines.
- In support of the corporate vision, lead the governance and reporting efforts for the strategic portfolio for the EPMO, interface with Corporate Strategy and Finance as appropriate during the strategic planning process.
- Responsibility for maintaining the “watch list” for risk / strategic prioritization efforts, preparing materials, documenting recommendations for changes to Strategic Portfolio.

- Provide recognition, feedback, coaching at all levels (peer, junior, senior) to ensure success. Embrace and proliferate both best practices and next practices across the community of Program Managers through leading by example and/or coaching peers and colleagues.
- Foster collaboration and effective integration within and outside of the EP MO, coach and support program/project managers, portfolio officers, and executives to reinforce common expectations, provides meaningful guidance and views on solutions and possible alternatives as needed. Promotes open and effective communication between EP MO governance team and impacted division/support partners through facilitation of key forums.
- Responsible for leading the QC process throughout the program lifecycle, including coaching program managers, reporting results and identifying areas of focus.
- Responsible for the alignment of EP MO Tools, including PPM, SharePoint, the Landing (and other knowledge repositories) to the current state of the EP MO methodologies and processes.
- Leads preparation activities for audits / exams or other inquiries from control functions.
- Assumes additional responsibilities, including program execution support, as assigned.

### **Minimum Knowledge, Skills And Abilities Required**

- Bachelor's degree in related field required.
- 10 years of related business experience.
- Experience in constructing actionable strategies and managing the implementation.
- Able to lead and motivate others and thrive in an extremely fast-paced environment.
- Excellent written and verbal communication skills.
- Comfortable with presenting to and facilitating discussion with senior business leaders.
- Strategic, operational, risk, and change management skills and experience.
- Strong business acumen and the ability to build consensus with all business partners.

- Strong facilitation, conflict resolution, negotiation and influencing skills.
- Strong leadership skills and able to work within a matrixed organization.
- Able to manage multiple projects and adapt to rapidly changing priorities in the work environment.
- Proficiency with Microsoft Office software, including Word, Excel, PowerPoint, etc.

Enterprise Governance & Reporting Sr. Manager

LOCATION -- Cincinnati, Ohio 45202

Fifth Third Bank, National Association is proud to have an engaged and inclusive culture and to promote and ensure equal employment opportunity in all employment decisions regardless of race, color, gender, national origin, religion, age, disability, sexual orientation, gender identity, military status, veteran status or any other legally protected status.

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